

## 附件二

### 平台报名操作手册

1. 打开园区教育首页（<http://sipedu.sipac.gov.cn/>），点击右上角的“易加登录”。



2. 进入到易加教育门户（<http://espace.sipedu.cn/>），登录门户空间。



3.进入到门户空间，在左侧应用中心点击进入“教师招聘”应用。



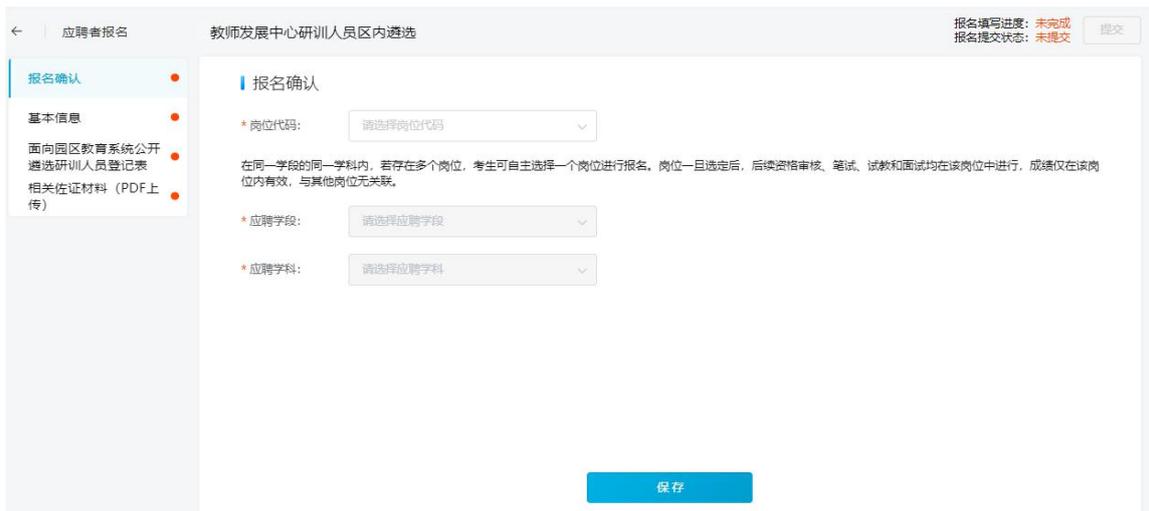
如未找到，可在应用中心右侧更多里面进行查找，或者在【应用中心】添加教师招聘后，在【我的应用】里面点击进入教师招聘



4.进入“教师招聘”，点击左侧“报名项目”，在右侧招聘项目点击“立即报名”。



5.填写并保存每一项报名信息，并仔细阅读园区教育网招聘公告需上传的相关材料，上传相应附件。



6. 各项信息填写保存后，左侧会绿点显示，报名填写进度显示已完成，各栏目均填写完成后可保存并提交报名信息。（在报名期间内，可以随时修改并提交报名信息，报名后请务必在进度查询中检查自己的报名信息，确保上传的材料清晰完整。）

The screenshot shows the 'Application Confirmation' (报名确认) step of the application process. The left sidebar lists steps: 'Application Confirmation' (green dot), 'Basic Information' (green dot), 'Public Selection Registration Form' (green dot), and 'Upload Related Supporting Materials' (green dot). The main area is titled 'Upload Related Supporting Materials (PDF)' and shows a file named 'dc0b1a4807474233ba016ce7a361cf88.pdf' with 'Edit' and 'Delete' options. A button 'Add Related Supporting Materials (PDF Upload)' is visible. At the bottom, there is a 'Save' button. The top right corner shows 'Application Progress: Completed' and 'Application Submission Status: Submitted'.

7. 在进度查询中，点击右侧招聘项目进入查看进度及审核、业务考核结果。

The screenshot shows the 'My Applications' (我的应聘) page. The left sidebar has 'Application Process' (green dot), 'Recruitment Projects' (blue dot), and 'Progress Query' (orange dot). The main area is titled 'My Applications' and lists 'Teacher Development Center Training Personnel Intra-District Selection'.

The screenshot shows the details page for 'Teacher Development Center Training Personnel Intra-District Selection'. The 'Registration' (报名) status is shown as '1' with a green checkmark and the message 'Registration has been submitted, please pay attention to the audit results.' The top right corner has 'Registration Time' and buttons for 'Download Registration Record', 'View Registration Information', and 'Recruitment Notice'.

报名期间内查询进度显示审核未通过，可修改报名信息重新保存并提交报名

The screenshot shows the details page for 'Teacher Development Center Training Personnel Intra-District Selection'. The 'Registration' (报名) status is shown as '1' with a red box around the message 'Initial audit failed, reason: failed to pass.' The top right corner has 'View Registration Information' and 'Recruitment Notice'. At the bottom, there is a 'No Recruitment Progress' (暂无招聘进度) message.

客服联系方式：电话：0512-69995924